

25 MAY 2015

Our ref: 15/1827

Dr Tom Lonsdale
PO Box 6096
WINDSOR NSW 2756

Sent by email: tom@rawmeatybones.com

Dear Dr Lonsdale

Your Application for Review of a Freedom of Information Decision

Date of Decision: 16 April 2015
Agency: The University of Melbourne
Agency reference: N/A

Your application requesting a review of the Freedom of Information (**FOI**) decision made by The University of Melbourne was received by the office of the Freedom of Information Commissioner (**FOI Commissioner**) on 6 May 2015.

An initial assessment of your application is being undertaken and a member of the office of the FOI Commissioner will be in further contact with you shortly using the details you have provided.

Under the requirements of the *Freedom of Information Act 1982 (the FOI Act)*, the FOI Commissioner has 30 days after the date of receipt of your application to make a decision. This period may be extended with your written agreement.

To assist the FOI Commissioner in conducting this review, please provide the following information –

- Detail the reason for your initial FOI request and describe the documents you are seeking.
- Specify if there is a particular part of the Agency's decision that you want the FOI Commissioner to review.
- Provide a summary outlining why you disagree with the Agency's decision.

Written Submission

Section 49H of the FOI Act requires the FOI Commissioner to give each party the opportunity to make a written submission regarding the review.

A written submission may provide any information you believe is relevant to the review, including an explanation of why you believe the documents do not fall under the exemption applied by the agency, or why you believe the documents should be released regardless of the exemption that may apply.

Alternatively, you may decide that your written application for review constitutes your written submission.

Please send the additional information requested and your submission (if you choose to make one) along with any additional documents you wish the FOI Commissioner to consider by post to —

Freedom of Information Commissioner
PO Box 24274
MELBOURNE VIC 3001

Or, you may send an electronic copy to the general FOI Commissioner email address — reviews@foicommissioner.vic.gov.au.

Please provide the above information within 14 days to enable a decision to be made within the required time.

Please contact the FOI Commissioner's office via post or email using the details above, or by phone to 1300 VIC FOI (1300 842 364), if you have any questions regarding this letter or the review process.

Yours sincerely



Travis Davidson
Case Management Assistant