



SUE COPPIN
FREEDOM OF INFORMATION OFFICER
THE UNIVERSITY OF ADELAIDE
SA 5005
AUSTRALIA
TELEPHONE +61 8 8313 5184
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sue.coppin@adelaide.edu.au
CRICOS Provider Number 00123M

Our Ref: 2014/10132

18 November 2014

Mr Tom Lonsdale
PO Box 6096
Windsor Delivery Centre NSW 2756

Dear Mr Lonsdale

Re: Freedom of Information Application

I am pleased to inform you that access is being provided to Documents 1-7 in the attached document list and copies of those records are attached.

In relation to Document 7, this provides an example of the records produced by the University's Laboratory Animal Services in purchasing feed for animals. I have been informed that these relationships are for commercial supply only and purchases are made at full price.

Following consultation with the company concerned, I have determined that access to Documents 8-9 is denied under Schedule 1 Clause 7 regarding documents affecting the business affairs of a third party and Clause 9 regarding documents containing confidential material.

The information within the contents of the emails and draft agreement contains identifying information which is of commercial value to and concerns the business and financial affairs of the company. The subject matter concerns a proposed arrangement which if provided to third parties would substantially damage the value of the arrangement.

The information within the documents is also in draft form and incomplete and was provided on the basis that it would remain confidential.

Under Sections 29 and 38 of the Freedom of Information Act, you may ask the Vice-Chancellor to review the decision not to disclose information that you requested. You have 30 days from the receipt of this notice to request a review by completing the attached application form.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Sue Coppin', written over a horizontal line.

SUE COPPIN
Freedom of Information Officer

DOCUMENT LIST

Document No	Document Description	Date	Determination
01	[Royal Canin] Email exchange – BR/DW	7 Feb 2014	Release
02	[Royal Canin] Email exchange – CW/DW	11 Feb 2014	Release
03	[Royal Canin] Email exchange – MG/DW	11 Feb 2014	Release
04	[Royal Canin] Email exchange – MG/DW/SJ	26 Feb 2014	Release
05	[Royal Canin] Email exchange – MG/DW	4 Aug 2014	Release
07	[Laboratory Services] Purchase Order - sample	3 Sept 2014	Release
08	[Hills] Email exchange and draft agreement – DW/JE	5 Sept 2014	Exempt under Clause 7
09	[Hills] Email exchange – DW/JE	12 Sept 2014	Exempt under Clause 7

From: Bessy Rasmussen
Sent: Friday, 7 February 2014 12:23 PM
To: Diane Whatling
Cc: Olaf Schaaf; Lesley Morgan; Jane Zielinski
Subject: Re: scrubs

Released under
Freedom of Information Act

Will done Di,

Can you help the poor cousins across the road as we'll or is it only for CAHC nurses only?

Cheers

Bessy

Sent from my iPad

On 7 Feb 2014, at 9:25 am, "Diane Whatling" <diane.whatling@adelaide.edu.au> wrote:

Hi

Good news. Got the scrubs sponsored by Royal Canin. 60 sets. Arrival time TBA.

Diane Whatling
Practice Manager
Companion Animal Health centre
The University of Adelaide
Roseworthy Campus
Ph : +61 8 8313 1930
Fax : +61 8 8313 7956
e-mail: diane.whatling@adelaide.edu.au

From: Whitten, Craig [<mailto:craig.whitten@royalcanin.com>]
Sent: Tuesday, 11 February 2014 8:34 AM
To: Diane Whatling
Subject: Royal Canin

Hi Diane,

As discussed we would like to take this opportunity to introduce you to what Royal Canin offers Government Agencies.

We offer the ability for specific Government Agencies like the South Australian Police service dogs to be eligible to purchase Royal Canin formulas directly from us and have it delivered direct.

For over 40 years Royal Canin has been a pioneer in the field of nutrition for dogs and cats and contributed to their wellbeing through innovative and tailor-made nutrition.

Royal Canin's professional formulas offer precise nutritional solutions that are the result of a strong investment in research and development and close collaboration with leading scientists and experts in pet care. Our extensive range has been developed to meet the specific needs of cats and dogs, based on their breed, age, lifestyle and other specific health requirements.

Benefits include:

- Direct partnership with Royal Canin.
- Great pricing on Royal Canin products.
 - **10% Discount** on orders >75kgs of Pro Bags.
 - **14% Discount** on orders >200kgs of Pro Bags.
 - **18% Discount** on orders >400kgs of Pro Bags.
 - **Additional 5% Discount** on full pallets of product (32 bags of the same product).

- Convenient ordering through direct email to webshop@royalcanin.com.au of our complete pet health nutrition range.
- Delivery to your door.
- Access to the nutritionists and veterinarians through our Technical Helpline.
- Payment either by credit card or on account.

I have attached the current price list, please have a look. If you require any further assistance please do not hesitate to contact me.

Regards,

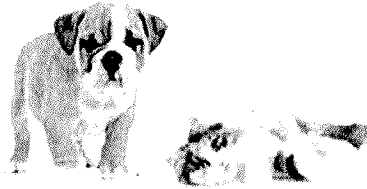
Craig Whitten

Pro Channel Administrator

4/247 Ferntree Gully Road
Mount Waverley 3149 VIC
PO Box 4096
Mulgrave VIC

D/L: 03 9271 3705
T: 1300 657 021
F: 1300 657 028
E: craig.whitten@royalcanin.com
W: www.royalcanin.com.au

**ROYAL CANIN**



Please consider the environment- do you really need to print this email?

CONFIDENTIALITY- The information contained in this message and any attachments here are intended only for the personal use of the designated recipient(s) named above. If the reader of this message is not the intended recipient, you are hereby notified that you have received this document in error, and that any review, dissemination, distribution, or copying of this message is prohibited. Please notify us immediately by telephone. Thank you for your prompt cooperation.

From: Grech, Matt [mailto:matt.grech@royalcanin.com]
Sent: Tuesday, 11 February 2014 10:45 PM
To: Diane Whatling
Subject: RE: logo discussion

Released under
Freedom of Information Act

Hi Di,

Sounds fine to me. So, just so I get this correct;

- Uni logo on front of Scrub
- Royal Canin logo on sleeve of Scrub

Many thanks,
Matt

Matt Grech

Veterinary Sales SA/NT

HEAD OFFICE

4/247 Ferntree Gully Road
Mount Waverley 3149 VIC
PO Box 4096
Mulgrave VIC 3170

M : 0423 854 035

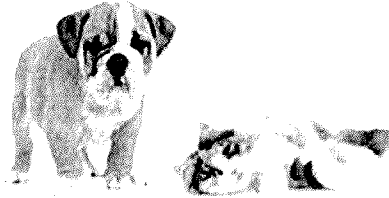
T : 1300 657 021

F : 1300 657 028

E : matt.grech@royalcanin.com

W : www.royalcanin.com.au

**ROYAL CANIN**



From: Diane Whatling [<mailto:diane.whatling@adelaide.edu.au>]
Sent: Tuesday, 11 February 2014 11:59 AM
To: Grech, Matt
Subject: logo discussion

Hi Matt

There seems to be some university block about having the uni logo and brand next to each other. See the following statement. *Look in essence it will not be approved if it is co-branded on the front of the scrubs. However if it was on the sleeve and said something like supported by Royal Canin.*

Is this set up ok?

Diane Whatling
Practice Manager
Companion Animal Health centre
The University of Adelaide
Roseworthy Campus
Ph : +61 8 8313 1930
Fax : +61 8 8313 7956
e-mail: diane.whatling@adelaide.edu.au

From: Grech, Matt [mailto:matt.grech@royalcanin.com]

Sent: Wednesday, 26 February 2014 3:43 PM

To: Diane Whatling

Subject: RE: SCHOOL OF ANIMAL AND VETERINARY SCIENCES - UNIVERSITY OF ADELAIDE, ROSEWORTHY CAMPUS

Sounds great! Where will we meet with the students, in the clinic?

Matt Grech

Veterinary Sales SA/NT

HEAD OFFICE

4/247 Ferntree Gully Road

Mount Waverley 3149 VIC

PO Box 4096

Mulgrave VIC 3170

M : 0423 854 035

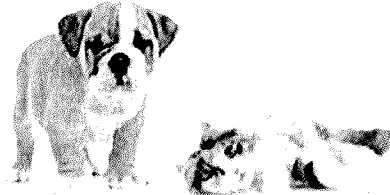
T : 1300 657 021

F : 1300 657 028

E : matt.grech@royalcanin.com

W : www.royalcanin.com.au

**ROYAL CANIN**



From: Diane Whatling [mailto:diane.whatling@adelaide.edu.au]

Sent: Wednesday, 26 February 2014 3:42 PM

To: Grech, Matt

Subject: RE: SCHOOL OF ANIMAL AND VETERINARY SCIENCES - UNIVERSITY OF ADELAIDE, ROSEWORTHY CAMPUS

That's all good, how about 9.30am for the students then I can meet with you?

Diane Whatling
Practice Manager
Companion Animal Health centre
The University of Adelaide
Roseworthy Campus
Ph : +61 8 8313 1930
Fax : +61 8 8313 7956
e-mail: diane.whatling@adelaide.edu.au

From: Grech, Matt [<mailto:matt.grech@royalcanin.com>]
Sent: Wednesday, 26 February 2014 3:38 PM
To: Diane Whatling
Cc: Sue Jenkin
Subject: RE: SCHOOL OF ANIMAL AND VETERINARY SCIENCES - UNIVERSITY OF ADELAIDE, ROSEWORTHY CAMPUS

Hi Di,

I'm pleased they came up well and you are happy with them. I can be there next Wednesday and was, in fact going to request an appointment for around 11-11.30am to meet with both yourself and Sue and then I was also going to meet with Victoria at 12, so that should work well. The following two Wednesdays I am in Mildura and then deep South, so will not be available, however depending on what time of the day, this could also be an excellent opportunity for Victoria to fulfill some student liaison commitments and represent RC whilst handing out scrubs and info packs.

Can you please let me know what time/s are best suited for the scrub handouts and also if you are available to catch up at the above time.

Kind regards,
Matt

Matt Grech

Veterinary Sales SA/NT

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Mount Waverley 3149 VIC
PO Box 4096
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M : 0423 854 035

T : 1300 657 021

F : 1300 657 028

E : matt.grech@royalcanin.com

W : www.royalcanin.com.au

**ROYAL CANIN**



From: Diane Whatling [<mailto:diane.whatling@adelaide.edu.au>]
Sent: Wednesday, 26 February 2014 3:28 PM
To: Grech, Matt
Cc: Sue Jenkin

Subject: FW: SCHOOL OF ANIMAL AND VETERINARY SCIENCES - UNIVERSITY OF ADELAIDE, ROSEWORTHY CAMPUS

Hi Matt

The scrubs arrived today and look great. We are all thankful that you have sponsored them. Will you be available for the next 3 Wednesdays to hand them out to students or at least send a pack of information about RC that I can promote?

Diane Whatling
Practice Manager
Companion Animal Health centre
The University of Adelaide
Roseworthy Campus
Ph : +61 8 8313 1930
Fax : +61 8 8313 7956
e-mail: diane.whatling@adelaide.edu.au

From: Sue Jenkin
Sent: Wednesday, 26 February 2014 3:10 PM
To: Diane Whatling
Subject: FW: SCHOOL OF ANIMAL AND VETERINARY SCIENCES - UNIVERSITY OF ADELAIDE, ROSEWORTHY CAMPUS

Fyi

--
Sue Jenkin, Student Services
School of Animal and Veterinary Sciences
Roseworthy Campus
The University of Adelaide,
Roseworthy SA 5371
Ph : +61 8 8313 7660
Fax : +61 8 8313 1442
e-mail: sue.jenkin@adelaide.edu.au

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From: Grech, Matt [<mailto:matt.grech@royalcanin.com>]
Sent: Wednesday, 26 February 2014 9:19 AM
To: Sue Jenkin
Subject: RE: SCHOOL OF ANIMAL AND VETERINARY SCIENCES - UNIVERSITY OF ADELAIDE, ROSEWORTHY CAMPUS

Hi Sue,

Victoria Ferguson, our newly appointed Campus Representative will be representing Royal Canin over these days and has 'give-aways' to use over the week for students attending O-Week activities.

Unfortunately, I am away this week and unable to attend, however I will, definitely be up to see yourself and Di over the next couple of weeks, to discuss lunch time seminars and further opportunities for exposing Royal Canin to your Students and Staff.

I received an email this morning also, to advise that the Scrubs have been completed and will be dispatched to Di today.

I look forward to meeting with you over the next couple of weeks and hope your O-Week activities are a success, as I know how much work you will have all put into the planning.

Kind regards,
Matt

Matt Grech

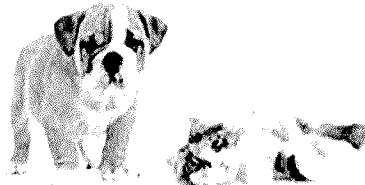
Veterinary Sales SA/NT

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M : 0423 854 035
T : 1300 657 021
F : 1300 657 028
E : matt.grech@royalcanin.com
W : www.royalcanin.com.au

**ROYAL CANIN**



From: Sue Jenkin [<mailto:sue.jenkin@adelaide.edu.au>]

Sent: Tuesday, 18 February 2014 11:57 AM

To: Grech, Matt

Subject: RE: SCHOOL OF ANIMAL AND VETERINARY SCIENCES - UNIVERSITY OF ADELAIDE, ROSEWORTHY CAMPUS

Dear Matt,

Just a quick follow up in relation to Orientation Week.

I have attached our schedule for Year 1 students which will be Thursday 27th and Friday 28th February at the Roseworthy Campus.

We would welcome your attendance at either of the lunches (informal BBQ). if you were available to promote Royal Canin and also to present any 'give-aways' that you have been able to secure..

Also as mentioned, when the latter year students get back, they are likely to be planning their lunch time seminar series, so I will make contact with them to check if they can get in speak with you about your potential involvement.

I look forward to hearing from you.

--

Sue Jenkin, Student Services
School of Animal and Veterinary Sciences
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Fax : +61 8 8313 1442
e-mail: sue.jenkin@adelaide.edu.au

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From: Sue Jenkin
Sent: Thursday, 6 February 2014 12:31 PM
To: 'matt.grech@royalcanin.com'
Subject: SCHOOL OF ANIMAL AND VETERINARY SCIENCES - UNIVERSITY OF ADELAIDE.

Dear Matt,
Di Whatling kindly provided your contact details to me, I hope you don't mind.

The School of Animal and Veterinary Sciences will be hosting Orientation days for our first year students (Total approx. 150 veterinary science and animal science students) in late February. I write to request Royal Canin's consideration of providing 'give-aways' to our students (either as prizes or to each student if numbers were not too prohibitive). First Year students will be on campus at Roseworthy on Thursday 27th February and during that time, they will tour the campus, the teaching, residential and commercial facilities. We are trying to make their first day a fun experience with lots of activities. Day 2 is more demanding with a number of preliminary lectures scheduled.

We would duly acknowledge any sponsorship that Royal Canin could provide and would also be able to offer you on one of your colleagues the opportunity of speaking to the students during the teaching year at one of our lunch time student seminar series, it that would be something you thought would be of value.

I would be very happy to discuss this request further or provide any information to Royal Canin that may assist with your deliberations.

With kind regards

--
Sue Jenkin, Student Services
School of Animal and Veterinary Sciences
Roseworthy Campus
The University of Adelaide,
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Ph : +61 8 8313 7660
Fax : +61 8 8313 1442
e-mail: sue.jenkin@adelaide.edu.au

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From: Grech, Matt [<mailto:matt.grech@royalcanin.com>]
Sent: Monday, 4 August 2014 3:36 PM
To: Diane Whatling
Subject: Re: lunch time talk

Hi Di,

We have; Friday 15/8 at 12pm to cover Dental diets.

Cheers,

Matt Grech
Veterinary Sales SA /NT
Royal Canin Australia
Mobile. 0423 954 035

On 4 Aug 2014, at 1:54 pm, "Diane Whatling" <diane.whatling@adelaide.edu.au> wrote:

Hi

Have we made a date for the lunch time talk for rotation students?

Diane Whatling
Practice Manager
Companion Animal Health Centre
The University of Adelaide
Roseworthy Campus
Ph: +61 8 8313 1930
Fax: +61 8 8313 79 56
Email: diane.whatling@adelaide.edu.au

From: Bessy Rasmussen
Sent: Friday, 10 October 2014 4:42 PM
To: Diane Whatling
Subject: RE: Royal Canin

Released under
Freedom of Information Act

Reasonably soon, sometime next week as I have check it and then send it to Sue Choppin. I will give her a call on Monday to see when she needs it by, but I guess there is a time by which she has to respond'

Cheers
Bessy

From: Diane Whatling
Sent: Friday, 10 October 2014 3:13 PM
To: Bessy Rasmussen
Subject: RE: Royal Canin

When do you need it by?

Diane Whatling
Practice Manager
Companion Animal Health Centre
The University of Adelaide
Roseworthy Campus
Ph: +61 8 8313 1930
Fax: +61 8 8313 79 56
Email: diane.whatling@adelaide.edu.au

From: Bessy Rasmussen
Sent: Friday, 10 October 2014 2:29 PM
To: Diane Whatling
Cc: Kym Abbott
Subject: RE: Royal Canin

That's great, thanks Di

Talked to Kym about the email request. Kym has asked that we need to provide all the info we have, so can you please forward to me ALL the email correspondence that you have with both Royal Canin and Hills

Cheers

Bessy

From: Diane Whatling

Sent: Friday, 10 October 2014 2:17 PM

To: Bessy Rasmussen

Subject: Royal Canin

I talked with Matt Gretch today re contract with Royal Canin. We do not currently have an active agenda, however it has been a hand shake agreement. Today by chance Matt dropped off scrubs to staff.

Diane Whatling

Practice Manager

Companion Animal Health Centre

The University of Adelaide

Roseworthy Campus

Ph: +61 8 8313 1930

Fax: +61 8 8313 79 56

Email: diane.whatling@adelaide.edu.au



Document 7

ABN: 61 249 878 937

Released under
Freedom of Information Act

Purchase Order 0000268094	Date 03/09/2014	Revision	Page 1
Payment Terms 0 Days	Freight Terms As Agreed	Ship Via As Agreed	

Vendor: 0000015082
Sanders Bros Grain & Fodder
Cnr 22nd & 23rd Streets
GAWLER SA 5118
Australia
Fax: 08 8523 1511

Deliver To:

Buyer: Laboratory Animal Services
Address: Medical School South Level 6
Frome Rd
North Tce Campus
Adelaide SA 5005

Invoice To: University of Adelaide
Attn: Accounts Payable
North Terrace
Adelaide, SA, 5005

Email invoices to: accounts.payable@adelaide.edu.au

Reference: Faye 8313 5340

Qty	UOM	Description	Catalogue	Brand	Unit Price	Extended Amt
1.0000	EA	September Sheep Supplies (Roseworthy)			500.0000	500.00
				GST (10%)		50.00

Total Amount Exclusive of GST 500.00
Total GST (10%) 50.00

Total Amount Inclusive of GST 550.00

APPROVED
Andrew Bartlett, Manager
Laboratory Animal Services

CANCELLED

To ensure prompt payment please show Order Numbers on all Packages, Cartnotes and Invoices

Please provide a GST compliant tax invoice which includes your Australian Business Number (ABN) to avoid The University Of Adelaide withholding PAYG tax at a rate equal to 46.5%.

This purchase order has been electronically approved.

Signature of Authorised Officer for The University of Adelaide

ON SUPPLYING EQUIPMENT OR SUBSTANCES TO THE UNIVERSITY OF ADELAIDE THE SUPPLIER ACKNOWLEDGES THAT IT AND ITS EQUIPMENT OR SUBSTANCES COMPLY WITH SOUTH AUSTRALIAN OCCUPATIONAL HEALTH AND SAFETY LEGISLATION AND RELEVANT AUSTRALIAN STANDARDS AND CODES OF PRACTICE. (INCLUDING BEING 'YEAR 2000 COMPLIANT' IN THE TERMS PRESCRIBED BY SAA/SNZMP77:1998)

YOUR RIGHTS TO REVIEW AND APPEAL

1. INTERNAL REVIEW

Under S.29 and S.38 of the Freedom of Information Act (SA), 1991, if you are dissatisfied or "aggrieved" with certain decisions or "determinations" of the University (regarding access to documents or amendment of records) you can apply for an internal review of its determination.

To apply for an internal review of a determination you must write a letter or lodge an internal review application form with the University. The application should be lodged within 30 days of the original determination.

There is no right to an internal review of a determination made by the Vice-Chancellor.

2. INVESTIGATION BY THE OMBUDSMAN

If, after an internal review has been completed, you are still dissatisfied with the University's determination you can request an investigation by the Ombudsman of the determination. The Ombudsman is empowered to investigate the conduct of any person or body in relation to a determination made by an agency/council under the Act.

An application under this section must be made within 30 days after notice of the review decision has been given.

Investigations by the Ombudsman are free. Further information is available from the Office of the Ombudsman.

3. APPEAL TO THE DISTRICT COURT

If you are dissatisfied with a determination by the University after internal review or after review by the Ombudsman, you can appeal to the District Court.

Applications must be made within 60 days after the relevant determination was given to you or, if you have sought an investigation by the Ombudsman, within 60 days after the results of the Ombudsman's investigation of the complaint were reported to you.

The procedures relating to applications to the District Court are established by the Court.